



STEVENSON LOGISTICS

ROUS HEAD VISITOR SAFETY INDUCTION

Stevenson Logistics takes safety seriously and is committed to the health and safety of all people entering its Rous Head site. The Visitor Safety Induction must be completed by all visitors accessing the site prior to being issued with a Visitor Access Pass. A failure to adhere to any of the site safety rules may result in removal from the premises.

All visitors must wear the Visitor Access Pass assigned to them at all times and return the pass to the front reception and sign out before leaving the site.

Please read the following information and sign the visitor register confirming your understanding of the following safety information. Any questions can be directed to the Company Representative assigned to you.

Personal Protective Equipment (PPE)	<input type="checkbox"/> A high visibility safety vest must be worn at all times in the terminal. <input type="checkbox"/> Protective eye wear and enclosed safety foot wear must also be worn outside administrative offices <input type="checkbox"/> Safety signage must be observed and obeyed at all times <input type="checkbox"/> Visitors must also use any other PPE provided to them for use during the visit.
Traffic Management	<input type="checkbox"/> All visitors must observe and obey traffic management sign <input type="checkbox"/> Do not approach a forklift with a suspended load <input type="checkbox"/> Pedestrians must use designated walkways at all times
Restricted Areas	<input type="checkbox"/> No visitor is to be unaccompanied on site and you must remain with your Company Representative at all times. <input type="checkbox"/> Do not enter or attempt to enter the fumigation area when the fumigation danger signs are displayed. These are restricted access areas. <input type="checkbox"/> Do not enter or attempt to enter dangerous goods area as it is a restricted access area.
Emergency Events	<input type="checkbox"/> In the event of an emergency please follow the instructions of your Company Representative or member of the Emergency Response Team. The Chief and Deputy wardens will be visible in orange visits. Members of the ERT include the Chief Warden, Deputy Warden and First Aid Officer. <input type="checkbox"/> Please inform your Company Representative should you require first aid <input type="checkbox"/> The muster point is at the south east end of the car park.
Hazards and Incidents	<input type="checkbox"/> Please report any identified hazard or incident to the Company Representative assigned to you. <input type="checkbox"/> Please report any injury sustained during your visit immediately to the Company Representative assigned to you.
Work Environment	<input type="checkbox"/> Your Company Representative will direct you to the available amenities. <input type="checkbox"/> Smoking is prohibited and no alcohol or drugs are allowed on site

Name:

Company:

Signature:

Date:

Inductor Signature:

Date: